

# 2024 PAPUA NEW GUINEA RESOURCES WEEK



## CANCONEX | PNG RESOURCES SUMMIT PNG RESOURCES CAREER FAIR | RESOURCES SUMMIT DINNER “BUILDING ON OUR LEGACY: PNG RESOURCES & ENERGY”

01<sup>st</sup> - 04<sup>th</sup> July 2024 | University of Papua New Guinea | Port Moresby, NCD

### RESOURCES SUMMIT DINNER BOOKING FORM

Proceeds go to a selected charity group.

#### RESOURCES SUMMIT DINNER - TABLE OF 10

|                       |  |
|-----------------------|--|
| <b>Fee:</b>           | PGK8,000.00 / Table                    |
| <b>Date:</b>          | 4th July 2024                          |
| <b>Time:</b>          | 6pm - 9pm                              |
| <b>Venue:</b>         | Hilton Hotel, Port Moresby             |
| <b>Package:</b>       | Pre-dinner Cocktails & 3 Course Dinner |
| <b>Dressing Code:</b> | Black Tie Formal                       |

#### Accepting Online Registrations Only.

- Click this link to register online: [PNG RESOURCES GALA DINNER BOOKING LINK](#)
- For more information, visit our website: [www.pngresourcesweek.com](http://www.pngresourcesweek.com)
- If you have difficulties registering online, kindly complete the details below and email to [events@pngcore.org](mailto:events@pngcore.org)

#### Booking Information

|                        |  |                               |  |
|------------------------|--|-------------------------------|--|
| <b>Full Name:</b>      |  | <b>Date:</b>                  |  |
| <b>Position:</b>       |  | <b>Title (Mr,Ms,Dr, etc):</b> |  |
| <b>Email:</b>          |  | <b>Organisation:</b>          |  |
| <b>Postal Address:</b> |  | <b>Telephone:</b>             |  |

#### TERMS AND CONDITIONS

- Dinner Fee & Contact details** | All fees stated are in PGK currency. Your booking will be confirmed after funds are cleared in the Chamber bank account. All information in the dinner booking form must be completed accurately. The Chamber is not liable for any errors made on the completion of the online booking form. All personal information collected in the online portal will be treated as confidential.
- Goods and Services Tax (GST)** | A 10% GST will be applied on the dinner booking fee stated, consistent with PNG's consumer Tax Laws.
- Invoice** | An invoice will be automatically generated and sent to the email address you input when completing the dinner booking online.
- Conditions of payments** | All payments must be made directly to the Chamber Bank account stated on the invoice. The invoice number must be referenced in the payment description section of the transaction and a copy of the remittance advice forwarded to the Chamber accounts office. A receipt of the payment will be forwarded to the organisation after the payment is cleared in the Chamber's bank account. All bank charges/fees are not included in the booking fee. Bank fees are the sole responsibility of the organisation and MUST NOT be deducted from the dinner fees when the payment is being processed. If a organisation does not comply with this condition, their booking will be considered incomplete until the invoiced amount is settled in full.
- Payment methods** | All payments are to be made through an Electronic Funds Transfer (EFT) or Bank Transfer. EFTPOS payment is also accepted and available at the Chamber office. Cash is also accepted at the Chamber office while cheque payments will not be accepted. The account information of the Chamber is provided on the invoice. Bank transfers must clearly state the invoice number, organization name and delegate name.
- Cancellation** | Cancellations must be made in writing to the Chamber specifying the reason. Refunds will be given for cancellations made before or on the 14th of June, 2024 less a 10% handling charge. No refunds will be forwarded after 14th June. All refunds will be forwarded after the event.
- Payment and Attendance** | All fees must be settled within the period stated in the invoice. NO person will be allowed entry to the dinner venue until all fees are settled in full. Registration closes on 28th June 2024. All fees must be settled by 30th June 2024.
- Concerns** | All matters of concern should be addressed to the Chamber in writing via email or written correspondence and delivered to the Chamber office. The Chamber will review all matters as they arise and resolve in a timely manner, endeavoring to achieve the best outcome possible. The Chamber has the discretion to revise the terms and conditions as it deems necessary.