

# 2024 PAPUA NEW GUINEA RESOURCES WEEK



## CANCONEX | PNG RESOURCES SUMMIT PNG RESOURCES CAREER FAIR | RESOURCES SUMMIT DINNER

**“BUILDING ON OUR LEGACY: PNG RESOURCES & ENERGY”**

01<sup>st</sup> - 04<sup>th</sup> July 2024 | University of Papua New Guinea | Port Moresby, NCD

### DELEGATE REGISTRATION FORM

**Delegate Package includes:** Day conference and exhibition access and attendance with Morning Tea, Lunch and Afternoon Tea; Entry to Complimentary Networking Function on each day; Chamber Gift Bag and Conference Proceedings.

**DELEGATE REGISTRATION FEES** (Please tick (✓) from the options below, GST will be applied.)

**PNG Resources Week – Full 4 Days Rate (Monday 1<sup>st</sup> – Thursday 4<sup>th</sup>):** K2,750.00 (+gst) / person.

**CANCONEX – 3 Days Rates (Monday 1<sup>st</sup> – Wednesday 3<sup>rd</sup>).**

**Government and Private Sector:** K2,000.00 (+gst) / person.

**Landowner companies, community groups and NGOs:** K1,500.00 (+gst) / person.

- *Note: Landowner companies must be endorsed by their project operators. Therefore, kindly state the name of your project operator for validation purposes.*

**Project Operator Name:** \_\_\_\_\_

**PNG RESOURCES SUMMIT – 1 Day Rate (Thursday 4<sup>th</sup>):** K1,000.00 (+gst) / person.

**CANCONEX DAY RATES**

**CANCONEX Day 1, Monday 1<sup>st</sup> -** K1,000.00 (+gst) / person.

**CANCONEX Day 2, Tuesday 2<sup>nd</sup> -** K750.00 (+gst) / person.

**CANCONEX Day 3, Wednesday 3<sup>rd</sup> -** K750.00 (+gst) / person.

**Accepting Online Registrations Only.**

- Click this link to register online: [DELEGATE REGISTRATION LINK](#)
- For more information, visit our website: [www.pngresourcesweek.com](http://www.pngresourcesweek.com)
- If you have difficulties registering online, kindly complete the details below and email to [events@pngcore.org](mailto:events@pngcore.org)

**Delegate Information**

Full Name:		Title (Mr,Ms,Dr, etc):	
Position:		Telephone:	
Email:		Date:	
Postal Address:			
Organisation:			

# 2024 PAPUA NEW GUINEA RESOURCES WEEK



## CANCONEX | PNG RESOURCES SUMMIT PNG RESOURCES CAREER FAIR | RESOURCES SUMMIT DINNER

**“BUILDING ON OUR LEGACY: PNG RESOURCES & ENERGY”**

01<sup>st</sup> - 04<sup>th</sup> July 2024 | University of Papua New Guinea | Port Moresby, NCD

### TERMS AND CONDITIONS

#### 1. Registration Fee & Contact Details

All registration fees stated are in PGK currency. Your registration will be confirmed after funds are cleared in the Chamber bank account. All information in the delegate registration form must be completed accurately. The Chamber is not liable for any errors made on the completion of the online registration forms. All personal information collected in the registration online portal will be treated as confidential.

#### 2. Goods and Services Tax (GST)

A 10% GST will be applied on the delegate registration fee stated, consistent with PNG's consumer Tax Laws.

#### 3. Invoice

An invoice will be automatically generated and sent to the email address you input when completing your registration online.

#### 4. Group Registrations

Refers to registrations of more than 5 delegates from one organization. This will be handled separately, contact the Chamber for further instructions.

#### 5. Conditions of Payments

All payments must be made directly to the Chamber Bank account stated on the invoice. The invoice number must be referenced in the payment description section of the transaction and a copy of the remittance advice forwarded to the Chamber accounts office. A receipt of the payment will be forwarded to the delegate after the payment is cleared in the Chamber's bank account. All bank charges/fees are not included in the registration fee. Bank fees are the sole responsibility of the delegate & MUST NOT be deducted from the registration fees when the payment is being processed. If a delegate does not comply with this condition, their registration will be considered incomplete until the invoiced amount is settled in full.

#### 6. Payment Methods

All payments are to be made through an Electronic Funds Transfer (EFT) or Bank Transfer. EFTPOS payment is also accepted and available at the Chamber office. Cash is also accepted at the Chamber office while cheque payments will not be accepted. The account information of the Chamber is provided on the invoice. Bank transfers must clearly state the invoice number, organization name and delegate name.

#### 7. Cancellation

Cancellations must be made in writing to the Chamber specifying the reason. Refunds will be given for cancellations made before or on the 14th of June, 2024 less a 10% handling charge. No refunds will be forwarded after 14th June however a substitute delegate is accepted upon prior written notice. All refunds will be forwarded after the event.

#### 8. Payment and Attendance

All registration fees must be settled within the period stated in the invoice. NO person will be allowed entry to the event until all fees are settled in full. Registration closes on 28th June 2024. All fees must be settled by 30th June 2024.

#### 9. Concerns

All matters of concern should be addressed to the Chamber in writing via email or written correspondence and delivered to the Chamber office. The Chamber will review all matters as they arise and resolve in a timely manner, endeavoring to achieve the best outcome possible. The Chamber has the discretion to revise the terms and conditions as it deems necessary.